

Transmission of Covid 19 - Risk Assessment for The Mount Church, St Helens

Church: The Mount, St Helens.	Assessor's name: Rev. Simon Renison (Associate Pastor)	Date completed: 15.12.2020	Review date: Fortnightly or changes in guidance/regulations whichever is earliest.
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ALL GROUPS/ACTIVITIES MUST BE REQUESTED AND AGREED WITH THE CHURCH OFFICE PRIOR TO ACCESSING THE BUILDING

Area of Focus	Controls required	Action	Action by whom?	Completed – date and name
Preparation of building to reduce risk of transmission.	Air quality - Building to be aired prior to use.	Doors to be open before and during events to provide adequate natural ventilation during use.	Church Team	Ongoing
	Water system – Legionella risk.	Water systems flushed through	Church Team	20.12.2020 (SR)
	Restrict areas to be accessed	Prevent access to rooms not in use, ensuring that all emergency exit routes are available.	Church Team	Ongoing
	Handling of Bibles, service sheets, literature, leaflets, toys.	Remove all Bibles, service sheets, literature, leaflets, children's resources and play areas.	Church Team	17.12.2020
	High risk surfaces	High-risk surfaces and touch points to be wiped with appropriate sanitiser spray or disposable wipes prior to each event.	Church Team	Ongoing

Area of Focus	Controls required	Action	Action by whom?	Completed – date and name
Social distancing to reduce risk of transmission	Limit numbers - to comply with current Covid guidance and regulations.	Sunday Worship - Services to limit numbers to 18 households/ support bubbles.	Church Team	Ongoing
		Attendees to pre-book where possible, monitor number entering the building and close doors to further entry when capacity is reached.	Church Team	Ongoing
		Socialising and social groups are not permitted.	All	Ongoing
		Support Groups not exceeding 15 persons may be held when no other people are in the venue, subject to prior request to, and agreement of the Church Team.	Church Team Group Leaders	Ongoing
	Track and trace	Bookings to take place via Eventbrite. Print off registered names and contact numbers of attendees and retain record for 21 days.	Event Team	Ongoing
		Attendees not pre-booked must book in on arrival.	Church Team	Ongoing
	Outside the building	One point of entry via front main entrance into the building.	All	Ongoing
		Set out queuing lanes outside the building with social distancing signage and 2m markings.		
		Marshall to manage entry through porch to ensure 2m distancing as people are checked in.		

Area of Focus	Controls required	Action	Action by whom?	Completed – date and name
	Entering the building	<p>All persons to wear face coverings whilst in the building, unless they have valid exemptions as follows;</p> <ul style="list-style-type: none"> • A physical or mental impairment, or a disability that means you cannot put on, wear, or remove a face covering. • If putting on, wearing or removing a face covering would cause you severe distress. • A child under the age of 11. <p>All persons entering required to use hand sanitiser stations provided inside entrance.</p> <p>Signage informing of requirements for social distancing.</p>	All	Ongoing
	In the building	<p>Social distancing marked with signage.</p> <p>Capacity restricted and seating arranged enabling 2m social distancing between households.</p> <p>Parents/Guardians to ensure that children observe social distancing.</p>	All	Ongoing
	Singing.	<p>There will be no congregational singing.</p> <p>‘Choir’ - singers/band may perform, socially distanced with ventilation MAXIMISED.</p>	<p>All</p> <p>Music Team</p>	<p>Ongoing</p> <p>Ongoing</p>

Area of Focus	Controls required	Action	Action by whom?	Completed – date and name
	Refreshments	<p>The kitchen area will only be available to one household (who are making and serving refreshments.) Person making refreshments must have a food hygiene certificate and take all necessary precautions to adhere to good hygiene practices, to include frequent hand washing, wearing of mask, etc.</p> <p>Reduce the amount of touch points and ensure 2m distancing, hence refreshments placed on table and guest picks up drink from table.</p> <p>Hot drinks to be carried through the building - ensure people walk with the drink with the lid attached. When seated lid can be taken off. Ensure pathway to chair doesn't have any obstacles or trip hazards. People will be told the drink is hot, and to take extra care.</p> <p>Refreshments will be available as a 'take away' service.</p>	Refreshment team	Ongoing
	Exiting the building	<p>Congregants will exit the building through the main doors. Those seated closest to the door will exit first, followed row by row until all have exited building.</p> <p>A marshall will stand outside church to ensure no-one enters the building as people are exiting.</p> <p>Clearly signed exits through doors.</p> <p>Attendees to exit promptly after the close of an event and discouraged from socialising within the building.</p>	All	Ongoing

Area of Focus	Controls required	Action	Action by whom?	Completed – date and name
	Toilets	<p>One-way system for accessing toilet facilities, social distancing notices to restrict access to toilet facilities to single occupation.</p> <p>Before and after services, toilets and touch points to be cleaned with appropriate cleaning solutions.</p>	All	Ongoing

Last reviewed:	
20 th December 2020	SR